



UBC Geering Up
Kelowna, Okanagan

In-Person STEAM Programming Instructor Job Description

Terms of Appointment

Part-Time from **January 10th, 2025 to March 31st, 2025**.
Part-time hours will be based on operational need, with some flexibility based on applicant class schedules

From **January 11th to March 29th** staff must be available to work Saturdays from 9am to 1pm to deliver Club programming.

Remuneration

\$18.47 - \$19.04 per hour at 6 hours/week. To be paid out according to the calendar set by UBC payroll.

Why Join Geering Up

- Experience teaching and communicating STEAM concepts; teaching hours with Geering Up can typically be accepted by Education programs to fulfill admissions requirements
- Experience working within a fast-paced team of like-minded individuals
- First Aid & CPR certification and Chemical Safety training as needed
- Training on topics such as classroom management, working with youth with exceptionalities, and utilizing educational technology
- Equity, Diversity, and Inclusion training

What is Geering Up?

UBC Geering Up Engineering Outreach is a non-profit organization dedicated to engaging the children and youth of British Columbia in STEM (Science, Technology, Engineering and Math) through fun, innovative, and hands-on experiments and projects. Systemic barriers prevent many people from pursuing careers in STEM, so Geering Up strives to reach all children and youth, regardless of gender, ethnicity, culture, or socio-economic status. Over the past 29 years, we have reached youth through events, summer camps, in-school workshops, community outreach trips, clubs, and more. Find more information about our programs [here](#).

What skills are we looking for?

- Experience working with children/youth, preferably in a learning environment
- Background or comfort in STEAM topics, or a willingness to learn the basics of STEAM subjects
- Planning, organizational, multi-tasking, and self-directed work skills
- Proven leadership skills
- Exceptional teamwork abilities
- Special consideration may be given to those with formal training in special education and/or disability theory, those who have worked in a program environment in the past, and those with a current First Aid certification
- All Geering Up Staff must have a Criminal Record Check on file before they may work with children.

We encourage candidates to apply even if they meet only some of the skills criteria listed above

What would you do in this role?

Our instructors are key pieces to our team and lead a variety of programs including events and clubs. Under the guidance of the Kelowna Student Assistant, Coordinator, and Manager, Instructors will be responsible to:

- Deliver engaging STEAM curriculum to a variety of participant ages
- Act as an Instructor and role model in associated programs
- Follow safety and risk management policies to ensure students are safe and having fun
- Supervise, and provide guidance to volunteers
- Complete all evaluations and reports in a timely manner
- Assist in prep tasks
- Develop and refine engaging curriculum for a wide age range
- Perform other duties, as requested
- Instructors may be asked to participate in outreach trips around the Okanagan

How to Apply

Application form can be found on our website:

<https://geeringupokanagan.ca/>

You must apply via this form. Applications sent via email or via careers online will not be accepted. The deadline for applications is on the website.

