

Geering Up Kelowna UBCO Engineering Outreach

EME 3276 – 1137 Alumni Avenue, V1V 1V7

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Website: <https://geeringupokanagan.ca/>

Position: In-Person Co-Op Programming Instructor (Full-Time)

What is Geering Up?

UBC Geering Up Engineering Outreach is a student-run organization dedicated to promoting STEAM concepts to the children and youth of British Columbia through fun, innovative, and hands-on experiments and projects. Geering Up recognizes that there are systemic barriers that prevent many people from pursuing careers in STEAM. Thus, Geering Up strives to reach all children and youth, regardless of gender, ethnicity, culture, or socio-economic status. Over the past 27 years, Geering Up has reached over 150,000 youth through summer camps, in-school workshops, community outreach trips, clubs, and more. On UBC's Okanagan Campus, Geering Up has operated for 7 years, bringing Geering Up's exciting programming to the Okanagan region. More information about Geering Up is available on our [website](#).

What skills are we looking for?

- Experience working with children/youth, preferably in a learning environment
- Planning, organizational, multi-tasking, and self-directed work skills
- Special consideration may be given to those who are able to drive and have a vehicle
- Proven leadership skills and exceptional teamwork abilities
- Excellent communication and interpersonal skills
- Background or comfortability in STEAM topics, or a willingness to learn new subjects
- Special consideration may be given to those with formal training in special education and/or disability theory, those who have worked in a program environment in the past, and those with current Standard First Aid certification
- All Geering Up Staff must have a Criminal Record Check on file before they may work with children

What will you do?

Our instructors are key pieces to our team and lead a variety of programs including events, clubs, workshops and camps. Under the guidance of the Kelowna Student Assistant, Coordinator, and Manager, Instructors will be responsible to:

- Travel the Okanagan region delivering engaging STEAM outreach programming that covers different disciplines to a wide age range

- Act as a role model to inspire a passion for STEAM in children and youth
- Mentor volunteers in teaching and engagement principles
- Refine captivating curriculum for a wide age range
- Complete all evaluations and reports in a timely manner
- Follow safety and risk management policies to ensure students are safe and having fun
- Assist in prep tasks at the end of each day
- Perform other duties, as requested

What you will learn/develop?

- Experience in the presentation of STEAM concepts to groups of varying sizes
- Develop written and verbal communication skills in a professional setting
- Gain experience managing and mentoring volunteer personnel
- First Aid & CPR certification (unless currently certified)
- Training on topics such as classroom management, working with youth with exceptionalities, and utilizing educational technology
- Equity, Diversity, and Inclusion training

Terms of Appointment

- Full-time from **January 8th, 2024 to April 28th, 2024** or to **September 1st, 2024** depending on length of Co-Op term selected
- On **January 13th** staff must be available from **9am to 4pm** for training, and from **January 20th to April 7th** staff must be available to work **Saturdays from 9am to 2pm** to deliver Club programming (excluding Feb 17th and Mar 30th)

Remuneration

- The position is for full-time work at 35 hours per week. To be paid out according to the calendar set by UBC payroll
- The wage for this position is \$17.93 - \$18.49 based on the applicant's time working with Geering Up

How to Apply

Please only apply for this role on our [website](#). The application form will request you to attach your resume as well as any other required documents. Applications sent via email or via careers online will not be accepted. The deadline for applications is specified on the website