

# Geering Up Kelowna UBCO Engineering Outreach

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Website: <https://geeringupokanagan.ca/>

## Position: In-Person Programming Instructor (Part-Time)

### What is Geering Up?

UBC Geering Up Engineering Outreach is a student-run organization dedicated to promoting STEAM concepts to the children and youth of British Columbia through fun, innovative, and hands-on experiments and projects. Geering Up recognizes that there are systemic barriers that prevent many people from pursuing careers in STEAM. Thus, Geering Up strives to reach all children and youth, regardless of gender, ethnicity, culture, or socio-economic status. Over the past 27 years, Geering Up has reached over 150,000 youth through summer camps, in-school workshops, community outreach trips, clubs, and more. On UBC's Okanagan Campus, Geering Up has operated for 7 years, bringing Geering Up's exciting programming to the Okanagan region. More information about Geering Up is available on our [website](#).

### What skills are we looking for?

- Experience working with children/youth, preferably in a learning environment
- Planning, organizational, multi-tasking, and self-directed work skills
- Proven leadership skills and exceptional teamwork abilities
- Excellent communication and interpersonal skills
- Background or comfortability in STEAM topics, or a willingness to learn new subjects
- Special consideration may be given to those with formal training in special education and/or disability theory, those who have worked in a program environment in the past, and those with current Emergency or Standard First Aid certification
- All Geering Up Staff must have a Criminal Record Check on file before they may work with children

### What will you do?

Our instructors are key pieces to our team and lead a variety of programs including events and clubs. Under the guidance of the Kelowna Student Assistant, Coordinator, and Manager, Instructors will be responsible to:

- Deliver engaging STEAM curriculum to a variety of participant ages. Most of this programming will occur in our weekly Saturday Clubs programs
- Act as an Instructor and role model in the workplace and in programs

- Follow safety and risk management policies to ensure students are safe and having fun
- Supervise, and provide guidance to volunteers
- Complete all evaluations and reports in a timely manner
- Assist in preparation and organization tasks as needed
- Refine engaging curriculum for a wide age-range
- Perform other duties, as requested

### What you will learn/develop?

- Experience teaching and communicating STEAM concepts; teaching hours with Geering Up can typically be accepted by Education programs to fulfill admissions requirements
- First Aid & CPR certification as needed
- Training on topics such as classroom management, working with youth with exceptionalities, and utilizing educational technology
- Equity, Diversity, and Inclusion training

### Terms of Appointment

- Part-time **January 10<sup>th</sup>, 2024 through to April 7<sup>th</sup>, 2024**. Part-time hours will be based on operational need, with some flexibility based on applicant class schedules
- On **January 13<sup>th</sup>** staff must be available from **9am to 4pm** for training, and from **January 20<sup>th</sup> to April 7<sup>th</sup>** staff must be available to work **Saturdays from 9am to 2pm** to deliver Club programming (excluding Feb 17<sup>th</sup> and Mar 30<sup>th</sup>)

### Remuneration

- The position is for part-time work at up to 7 hours per week. To be paid out according to the calendar set by UBC payroll
- The wage for this position is \$17.93 - \$18.49 based on the applicant's time working with Geering Up

### How to Apply

Please only apply for this role on our [website](#). The application form will request you to attach your resume as well as any other required documents. Applications sent via email or via careers online will not be accepted. The deadline for applications is specified on the website